

## AMITY TECHNICAL PLACEMENT CENTRE

#### DELHI | GR. NOIDA | GURUGRAM | GWALIOR | JAIPUR | LUCKNOW | NOIDA MUMBAI | RAIPUR | RANCHI | KOLKATA | PATNA

## **Medico Electrodes International Limited**

#### **CAMPUS RECRUITMENT – For 2023 Passing Out Batch**

# <u>Last Date to Register – 7<sup>th</sup> September 2023</u>

Company	Medico Electrodes
Website	https://www.medicoelectrodes.com/
Batch	2023
Date of Campus	11 <sup>th</sup> September 2023
Job Title	Management Trainee
Eligible Branches	B. TECH/MBA/BIOTECH/PGDM/BBA
Eligibility Criteria	No Eligibility Criteria
Full Time Employment	Fulltime
Joining Date	October
Roles & Responsibilities	<ul> <li>Handling existing client's data activities.</li> <li>Maintenance of records &amp; robust documentation.</li> <li>Independently respond to general mails and enquiries of routine nature.</li> <li>Preparation of Proforma Invoices &amp; scrutiny of order material.</li> <li>Data analysis viz. product comparison, sales volume etc. &amp; preparation of MIS reports like monthly sales summary, production order etc.</li> <li>Independently handle small customers as and when assigned</li> </ul>
Recruitment Process	Walk in interviews at company premises
PKG	8-10 LPA
Location	Noida
How to Apply?	Share your resumes at <a href="mailto:skhanna2@amity.edu">skhanna2@amity.edu</a>

My Best Wishes are with you!

Anjani Kumar Bhatnagar Dy. Director- Amity Technical Placement Centre (Centralized Campus Placement Division of Amity Education Group)

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